

Commissioner Minutes

August 22, 2023 – 9:32 a.m. to 10:03 a.m.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

Commissioners Brad Holton and Leslie Van Beek

Chief Deputy P.A. Carl Ericson

Deputy P.A. Laura Keys

Deputy P.A. Oscar Klaas

Lt. Travis Engle

Director of Juvenile Detention Sean Brown

Facilities Director Rick Britton

Elections Supervisor Haley Hicks

Elections Specialist Brandi Long

Parks Director Nicki Schwend

Outdoor Recreation Planner Alex Eells

Clerk Chris Yamamoto

Cpt. Harold Patchett

COO Greg Rast

Deputy Clerk Jenen Ross _____

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:32 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Brad Holton and Leslie Van Beek, Chief Deputy P.A. Carl Ericson, Deputy P.A. Laura Keys, Deputy P.A. Oscar Klaas, Lt. Travis Engle (left at 9:45 a.m.), Director of Juvenile Detention Sean Brown (left at 9:46 a.m.), Facilities Director Rick Britton (left at 9:40 a.m.), Elections Supervisor Haley Hicks (left at 9:39 a.m.), Elections Specialist Brandi Long (left at 9:39 a.m.), Parks Director Nicki Schwend (left at 9:53 a.m.), Outdoor Recreation Planner Alex Eells (left at 9:53 a.m.), Clerk Chris Yamamoto (left at 9:39 a.m.), Cpt. Harold Patchett (left at 9:45 a.m.), COO Greg Rast and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider Canyon County Elections Building Construction Project Architecture and Engineering Professional Services Contract with RBA Architects, LLC: Director Britton addressed several questions posed by Commissioner Van Beek and Mr. Klaas said the timetable will be determined once there is a working meeting with both the A&E and CM/GC contractors. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to sign the Canyon County Elections Building Construction Project Architecture and Engineering Professional Services Contract with RBA Architects, LLC (see agreement no. 23-098).

Consider Addendum No. 1 to the Request for Proposals for Canyon County Jail & SW Idaho Juvenile Detention Center Food and Commissary Services: Three entities attended the walk-thru and several questions were received mainly pertaining to the jail and today's addendum addresses the questions that were received. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to sign Addendum No. 1 to the Request for Proposals for Canyon County Jail & SW Idaho Juvenile Detention Center Food and Commissary Services.

Consider Juvenile Detention Housing Agreement with Owyhee County: Director Brown said this agreement has been in place for several years and the only change is that the daily rate has increased from \$210 to \$220. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to sign the Juvenile Detention Housing agreement with Owyhee County (see agreement no. 23-099).

Consider reimbursement/close-out report for the Non-Motorized Dock grant project: Director Schwend explained that the project is now complete and they just need the Chairman's signature in order to submit the close-out report and request reimbursement. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to sign the reimbursement/close-out report for the Non-Motorized Dock grant project.

Discussion ensued regarding the purchase of the Allen property and water rights options. Closing of the sale is scheduled for August 31, 2023 and the Board has decided they would like to do the signing in-person at the title company.

The Board requested updates on the request for reconsideration and URA, both of which are being handled by Mr. Wesley. Mr. Ericson said he would let Mr. Wesley know that the Board is looking for an update.

The meeting concluded at 10:03 a.m. and an audio recording is on file in the Commissioners' Office.