

Commissioner Minutes

August 3, 2023 – 10:33 a.m. to 10:48 a.m.

**MEETING TO CONSIDER ACTION ITEMS**

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Code Enforcement Supervisor Eric Arthur

Code Enforcement Officer Gary Westerfield

Code Enforcement Officer Katie Phillips

DSD Office Manager Jennifer Almeida

Deputy Clerk Jenen Ross\_\_\_\_\_

MEETING TO CONSIDER ACTION ITEMS

The Board met today at 10:33 a.m. to consider action items. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Code Enforcement Supervisor Eric Arthur, Code Enforcement Officer Gary Westerfield, Code Enforcement Officer Katie Phillips, DSD Office Manager Jennifer Almeida and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider a resolution to issue a refund Myrna Jussila for fees associated with a withdrawn building permit:*** Ms. Almeida explained the plan review portion of the fee is non-refundable but that 80% of the actual permit fee is refundable. Since no inspections have been conducted staff is recommending \$2092.00 be refunded. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the resolution issuing a refund to Myrna Jussila for fees associated with a withdrawn building permit (see resolution no. 23-192).

***Consider certificates of non-compliance:***

- 15580 Cantrice Ln, Caldwell (R23266026)
- 4541 Hemlock Way, Nampa (R22694)
- 5319 Lake Ave, Caldwell (R21400500)
- Mamer Lane, Nampa (R24213, R24214, R24213010, R24213011, R24213012, R24213013)
- 20328 Apricot, Caldwell (R27227)
- 11438 Moss, Nampa (R24423)

Mr. Arthur, Mr. Westerfield and Ms. Phillips provided brief information on each property. Copies of the certificates of non-compliance and detailed information about each property is on file with this day's minutes. Upon the motion of Commissioner Holton and second by Commissioner Van Beek the Board voted unanimously to sign the certificates of non-compliance for the above noted parcels.

The meeting concluded at 10:48 a.m. and an audio recording is on file in the Commissioners' Office.