

Commissioner Minutes

October 13, 2023 – 1:36 p.m. to 1:50 p.m.

**CONSIDER RESOLUTION TO MAKE ONE (1) POSITION CHANGE IN INFORMATION TECHNOLOGY FOR A PCN TITLE, SALARY GRADE CHANGE, AND SALARY ADJUSTMENT**

Commissioners Leslie Van Beek and Zach Brooks, Commissioner Brad Holton arrived at 1:41 p.m.

IT Director Steven Higgins

Assistant IT Director Eric Jensen

HR Director Kate Rice

HR Business Partner Jennifer Allen

COO Greg Rast

Deputy Clerk Jenen Ross \_\_\_\_\_

CONSIDER RESOLUTION TO MAKE ONE (1) POSITION CHANGE IN INFORMATION TECHNOLOGY FOR A PCN TITLE, SALARY GRADE CHANGE, AND SALARY ADJUSTMENT

The Board met today at 1:36 p.m. to consider a resolution to make (1) position change in Information Technology for a PCN title, salary grade change and salary adjustment. Present were: Commissioners Leslie Van Beek and Zach Brooks, IT Director Steven Higgins, Assistant IT Director Eric Jensen, HR Director Kate Rice, HR Business Partner Jennifer Allen, COO Greg Rast and Deputy Clerk Jenen Ross. Commissioner Brad Holton arrived at 1:41 p.m. Mr. Rast explained that this salary change has already been approved in the FY24 budget and that the reclassification and lead pay make-up the salary increase. Additionally, he provided an explanation of PCN changes and reclassifications within IT. At this time the job description will not be part of the resolution as they are working to revise and update all descriptions over the coming months. Discussion ensued in generalities regarding the person who will be filling this position and why they are a good fit. Commissioner Van Beek made a motion to adopt the changes to the title and the job salary range of one (1) position in Information Technology from one Programmer Analyst I with the ensuing salary information and the PCN of 16 237 757, FLSA exempt to one (1) Programmer Analyst II with a higher-grade salary range and that is reflected in the document that includes \$2500 in lead pay with a total salary impact of \$14,512.00 as presented. The motion was seconded by Commissioner Holton and carried unanimously (see resolution no. 23-230). The meeting concluded at 1:50 p.m. and an audio recording is on file in the Commissioners' Office.