



CANYON COUNTY COMMISSIONERS

Leslie Van Beek
District I

Brad Holton
District II

Zach Brooks
District III

1115 Albany ❖ Caldwell, Idaho 83605 ❖ Telephone: (208) 454-7507 ❖ Fax: (208) 454-7336

May 21, 2024

Sean Bennett
ACCO Engineered Systems
5315 North Sawyer Avenue
Garden City, Idaho 83714
sbennett@accoes.com

Brian Donahue
Paige Mechanical Group
P. O. Box 170360
Boise, Idaho 83717
brian.donahue@paigemechanical.com

David Tully
TVR Inc.
1900 Lanark Road
Meridian, Idaho 83642
davet@tvrinc.net

Re: Canyon County Fleet Shop HVAC Solicitation for Bids

Dear Licensed Public Works Contractor:

Canyon County and its Department of Facilities and Maintenance, pursuant to procedures provided by Idaho Code § 67-2805(1), hereby solicit bids for the Fleet Shop HVAC Project. The purpose of this Project is to update the HVAC system at the Canyon County Fleet Shop, as described by the Scope of Work, affixed hereto as Attachment 1.

In addition to a demonstrated ability to professionally provide the specified work, the selected contractor must offer the lowest responsive bid and:

- Be licensed to do business in Idaho and furnish satisfactory evidence that he has paid or secured all taxes for which he or his property is liable then due or delinquent;
- Obtain and maintain all necessary licenses (including that of a Class C or higher public works contractor), permits, and other authorizations necessary to perform the required work;
- Provide performance bond and payment bond, each in the full contract amount;
- Maintain worker's compensation and employer's liability insurance in an amount equal to, or in excess of, statutory limits;

- Maintain comprehensive and liability insurance in the amount of \$1,000,000.00 on all vehicles operated in furtherance of the project and name Canyon County as an additional insured on the insurance policy;
- Maintain commercial general liability insurance in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate and name Canyon County as an additional insured on the insurance policy;
- Be prepared to agree to and comply with Canyon County's proposed Contract for Fleet Shop HVAC Project affixed hereto as Attachment 2 and incorporated by reference;
- Provide a written history to Canyon County detailing any judgment, claim or suit pending or outstanding against your firm;
- Provide for any sub-contraction necessary, and provide the County copies of such sub's licensure (including that of a public works contractor);

A walk-through, Pre-bid Conference will be held on **Wednesday, May 29, 2024 at 9:00 a.m.** and will be located at the Canyon County Fleet Shop, 1323 East Chicago Street, Caldwell, Idaho 83605. If questions come up that cannot be answered during the conference, a written addendum may be produced prior to the deadline to submit bids.

Objections to the specifications or bid procedures must be received in writing or email by **Friday, May 31, 2024 at 5:00 p.m.** Bids and any objections must be directed to the Canyon County Board of Commissioners via direct delivery or email at bocc@canyoncounty.id.gov.

Bids must be identified with the subject line "Canyon County Fleet Shop HVAC Project," and be received by **Tuesday, June 4, 2024 at 9:00 a.m.** Bids will be opened on Tuesday, June 4, 2024, at 9:30 a.m. Questions about the project or bid process must be directed to Rick Britton, Project Director, at (208) 454-7493 or Rick.Britton@canyoncounty.id.gov.

Although the County intends to accept the responsive bid proposing the lowest price, it reserves the right to reject any or all bids or to otherwise act in the best interest of the County.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
CANYON COUNTY, IDAHO



Commissioner Leslie Van Beek



Commissioner Brad Holton



Commissioner Zach Brooks