

Commissioner Minutes

October 17, 2024 – 10:32 a.m. to 11:24 a.m.

DSD GENERAL BUSINESS MEETING

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Deputy P.A. Trent McRae

DSD Director Sabrina Minshall

Assistant DSD Director Jay Gibbons

Director of Constituent Services Aaron Williams

COO Greg Rast

Deputy Clerk Jenen Ross_____

DSD GENERAL BUSINESS MEETING

The Board met today at 10:32 a.m. for a DSD General Business meeting. Present were: Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks, Deputy P.A. Trent McRae, DSD Director Sabrina Minshall, Assistant DSD Director Jay Gibbons, Director of Constituent Services Aaron Williams, COO Greg Rast, and Deputy Clerk Jenen Ross.

Director Minshall said today's goal is to either make changes or accept changes to the APA draft ordinance so that a summary publication can be sent to the Idaho Press for the November 7th P&Z meeting. This will allow the ordinance to be in front of the Board the week before Christmas for finalization.

Two versions of the same document (one with highlights and one without) were provided to the Board for review. Director Minshall reviewed the document with the Board:

- Red underlines denote a change based on Board direction or upon legal review
- Yellow section highlights indicate state law
- Green section highlights indicate area where the county has flexibility

As the document was reviewed by Director Minshall, specific areas of discussion included the following:

- 90-day notice of termination which is part of the state statute. There could also be a separate internal policy setting the guidelines for county notification to anyone signed onto the APA.
- A rescission period once a final decision has been made. A disclaimer document could be included as part of the application. An affidavit of property ownership will also be required. Based on input from Mr. McRae, the Board would like language included stating that once the application has made it to the final decision, if withdrawn, fees will still be applicable and no refund will be issued; this will be included as part of the fee schedule.

- The ordinance summary will be published in the Idaho Press on Tuesday, October 22nd, followed by a P&Z hearing and public comment; it will then come back before the Board with any recommended changes. There is Board consensus on the changes and instruction to DSD to continue moving forward.
- Director Minshall gave a summary of the changes as follows:
 - Section 5: Language will be adjusted regarding acceptance of the application
 - Section 4: Subsection 'e' regarding county zoning in relation to an area of city impact.
- Once the summary is published, there will only be approximately 8 days for written materials to be accepted prior to the P&Z hearing, after that the Board will receive all the material from P&Z. The public will still have an opportunity to send written comments or attend the BOCC public hearing.

A copy of the document reviewed is on file with this day's minutes.

Commissioner Van Beek moved to adjourn the meeting.

The meeting concluded at 11:24 a.m. An audio recording is on file in the Commissioners' Office.