

Commissioner Minutes

December 3, 2024 – 9:30 a.m. to 10:39 a.m.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Chief Deputy P.A. Aaron Bazzoli

Deputy P.A. Laura Keys

Facilities Rick Britton

Lt. Travis Engle

HR Director Marty Danner

Landfill Director David Loper

Controller Kyle Wilmot

COO Greg Rast

Deputy Clerk Jenen Ross _____

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:30 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Laura Keys, Facilities Rick Britton (left at 9:33 a.m.), Lt. Travis Engle (left at 9:33 a.m.), HR Director Marty Danner, Landfill Director David Loper (left at 9:48 a.m.), Controller Kyle Wilmot (left at 9:48 a.m.), COO Greg Rast, and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider Letter providing notice to All Detainment Solutions that County will not exercise purchase option within Section 16 of Temporary Detention Facility Equipment Lease Agreement: This letter has been updated to ensure the 90 business days date was correct. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to sign the letter providing notice to All Detainment Solutions that the county will not exercise purchase option within section 16 of temporary detention facility equipment lease agreement. A copy of the letter is on file with this day's minutes.

Consider Signing a Legal Notice regarding the Submittal of Preliminary Design Plans by Canyon County for the Pickles Butte Sanitary Landfill Lateral Expansion Project: The legal notice identifies that the county has submitted an application to DEQ; statute dictates that notice must be posted in the Idaho Press once a week for 4 weeks. Comments must be submitted directly to DEQ; at the end of the 28-days the comments will be compiled and sent back to the county so a final plan can be completed. The final plan will also be subject to noticing and comment period. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the legal notice

regarding the submittal of preliminary design plans by Canyon County for the Pickles Butte Sanitary Landfill Lateral Expansion project.

Consider ratifying ADP agreement for payroll modules: A discussion was had on November 26th regarding this agreement when the RFP was signed. In order to receive the incentive from ADP and meet the deadline, this agreement was signed by Commissioner Holton last week. Director Danner provided background information on this agreement. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to ratify the ADP agreement for payroll modules (agreement no. 24-157).

Commissioner Van Beek made a motion to go into Executive Session at 9:42 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Van Beek then withdrew her motion in order to consider an agenda item.

Meeting to Consider Taking Comment on the Record for Cooperative Purchase of a 2025 Kenworth T480 Water Truck and consider an action item of truck purchase order with Kenworth Sales:

No one appeared to offer comment and no comments were received via USPS or email. This purchase is for the chassis of the new water truck and Director Loper recommends execution of the purchase order with Kenworth Sales. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the truck purchase order with Kenworth Sales (purchase order no. 6168).

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:48 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Brooks. Commissioner Holton took a roll call vote where he along with Commissioners Van Beek and Brooks voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton, Zach Brooks and Leslie Van Beek, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Laura Keys, HR Director Marty Danner, and COO Greg Rast. The Executive Session concluded at 10:39 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.