

Commissioner Minutes

January 2, 2025 – 9:31 a.m. to 10:45 a.m.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

Commissioners Leslie Van Beek and Zach Brooks

Commissioner Brad Holton (joined the meeting at 9:56 a.m.)

Chief Deputy P.A. Aaron Bazzoli

Deputy P.A. Trent McRae

Misdemeanor Probation Supervisor II Jeff Breach (left at 9:32 a.m.)

Interim DSD Director Jay Gibbons

County Interpreter Coordinator Grace Almeida (left at 9:36 a.m.)

COO Greg Rast

Deputy Clerk Jenen Ross _____

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:31 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Leslie Van Beek and Zach Brooks, Commissioner Brad Holton (joined the meeting at 9:56 a.m.), Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Trent McRae, Misdemeanor Probation Supervisor II Jeff Breach (left at 9:32 a.m.), Interim DSD Director Jay Gibbons, County Interpreter Coordinator Grace Almeida (left at 9:36 a.m.), COO Greg Rast, and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider Resolution for Destruction of Records: Director Breach said this resolution is to destroy offender records that have been closed for two (2) years, although they are still preserved electronically. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the resolution classifying records of Canyon County Misdemeanor Probation and authorizing destruction of closed offender supervision files as outlined by the director (resolution no. 25-001).

Consider Independent Contractor Agreement for Interpreter Services with Young Lee; and Independent Contractor Agreement for Interpreter Services with Katherine Stewart-Hilkert DBA The Eurasian Translator Inc.: Ms. Almeida explained these are contracts for interpretation of the Korean language and Georgian language. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the independent contractor agreements for interpreter services with Young Lee (agreement no. 25-002) and Katherine Stewart-Hilkert (agreement no. 25-001). Following the action items, Ms. Almeida provided a brief updated on her department noting that interpreter events are up by 13% but costs have been cut by 10%.

Consider Legal Notice for Development Services Department's Revised Fee Schedule: Over the past few months the fee schedule has been reviewed and discussed with the Board and DSD is now at a point to go public and get the fees in place. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the legal notice for Development Services Department's revised fee schedule.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:41 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Brooks. Commissioner Brooks took a roll call vote where he along with Commissioner Van Beek voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Zach Brooks and Leslie Van Beek, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Trent McRae, Interim DSD Director Jay Gibbons, and COO Greg Rast. The Executive Session concluded at 10:44 a.m. with no decision being called for in open session.

The meeting concluded at 10:45 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.