



The Canyon County Board of Commissioners considered and adopted the following Resolution which shall be effective on the 25<sup>th</sup> day of April, 2023.

Upon the motion of Commissioner Van Beek and the second by Commissioner Holton the Board resolves as follows:

At the recommendation of the Development Services Department, the Board hereby resolves to issue a refund of \$297.00 to Andrew D. Patton for a withdrawn temporary residence permit application. Supporting documentation from the Development Services Department is attached.

- Motion Carried Unanimously
- Motion Carried/Split Vote Below
- Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Brad Holton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Unavailable for signature</u> _____ Commissioner Zach Brooks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attest: CHRIS YAMAMOTO, CLERK

Janen Ross  
\_\_\_\_\_  
Deputy Clerk

Date: 04.25.23

Resolution No. 23- 061



## CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11<sup>th</sup> Avenue Ste. 310 • Caldwell, Idaho • 83605 • (208) 454-7458

### INTERDEPARTMENT MEMORANDUM

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FOR YOUR:       Review       Action       Information

DATE:            April 6, 2023

TO:                Board of County Commissioners

FROM:            Jennifer Almeida, Office Manager

SUBJECT:        Refund request – Andrew D. Patton  
Case No. TP2023-0002

DIRECTOR SIGNATURE: \_\_\_\_\_

*Jahna M. Minshard*

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#### **Background:**

The applicant applied for a temporary residence permit for farmworker housing on 3/9/23 (\$330.00). Farmworker housing is typically a manufactured home or ADU. The applicant proposed an RV. Further, there were concerns from Southwest District Health Department in regard to the proposed septic plan. The applicant has withdrawn the request to work with SWDH.

#### **Work Completed:**

Initial consultations with staff were completed and a case file was made for the project. Noticing was not sent out for this project.

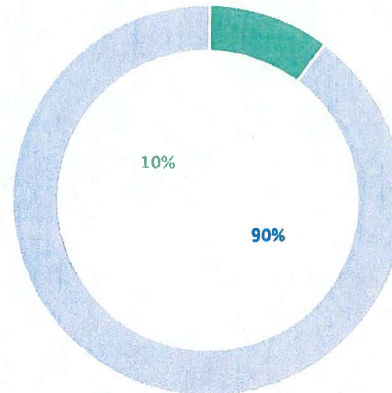
Approximately 10% of the application fees for TP2023-0002 paid have been utilized. See attached progress chart & information.

#### **Recommendation:**

Staff recommends a refund in the amount of \$297.00

Level	Level Max	Data Series	Percentage
Actual			10%
Level 1	25%		10%
Level 2	50%		
Level 3	75%		
Level 4	100%		
Remainder			90%

TP2023-0002



Case Notes: The applicant applied for a temporary residence permit for farmworker housing, Farmworker housing is typically a manufactured home or ADU. The applicant proposed an RV. There were concerns from Southwest District Health in regard to the proposed septic plan. The applicant has withdrawn the request to work with SWDH. Initial consultations were completed and the case was assigned to a planner.

Fees paid: \$330.00

Refund amount \$ 297.00

**Checklist**

**Admin Cases:**

- \*Consult & Intake
- \*Make Folder, Assign Case
- \*Research & Notice if necessary
- \*Approval
- \*Action letter, completion, filing

**Checklist**

**P&Z or HE Cases:**

- \*Consult & Intake
- \*Make Folder, Assign Case
- \*Notice Agencies
- \*Create maps, property owners
- \*Ongoing research, & communication
- \*Noticing, posting, newspaper
- \*Staff Reports
- \*Commissioner packets mail and email
- \*Hearing prep
- \*Hearing
- \*Action letter
- \*Completion, filing

**Checklist**

**P&Z with BOCC Cases:**

- \*Consult & Intake
- \*Make Folder, Assign Case
- \*Notice Agencies
- \*Create maps, property owners
- \*Ongoing research, & communication
- \*Noticing, posting, newspaper
- \*Staff Reports
- \*Commissioner packets mail and email
- \*Hearing prep
- \*Hearing
- \*Action letter
- \*BOCC, get hearing date
- \*Ongoing research, & communication
- \*Noticing, posting, newspaper
- \*Staff Reports
- \*Commissioner packets mail and email
- \*Hearing prep
- \*Hearing

**Ivan Kowalczyk**

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**From:** Andrew Patton <andrewp@ameelectric.com>  
**Sent:** Tuesday, April 4, 2023 12:51 PM  
**To:** Ivan Kowalczyk  
**Subject:** [External] Andrew Patton Temporary Use permit

I would like to withdraw our application for temporary use permit .  
We will re apply as soon as we have a building permit and southwest district is on board

Thank you

Andrew Patton  
Journeyman Electrician  
(208)800-1169

## Jennifer Almeida

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**From:** Ivan Kowalczyk  
**Sent:** Wednesday, April 5, 2023 11:48 AM  
**To:** Jennifer Almeida  
**Subject:** RE: Andrew Patton - Temporary residence withdrawal

Hi Jenn,

So upon the research of the temporary use permit Mr. Patton submitted it was realized that his request for a Temp Use Permit for an RV to be used as Farmworker housing did not really align with this particular class of temp use. Typically farmworker housing is more permanent (i.e manufactured home, ADU, etc.) than an RV. The biggest issues that I had, however and this was later confirmed with Mitch at SWDH was with his septic plan. He had no contact or permits from SWDH and Initially he indicated that he would store the wastewater and then have it pumped which is fine, but his ultimate goal was to install a temporary 500 gallon septic tank to handle the wastewater. There were no plans to install permanent septic until they submitted building plans for the residence they do plan on building but Mr. Patton indicated that these plans were 1 year or more out. As for noticing, there was none done. I'm not too sure how much time was spent on the case other than probably about 20-30 minutes on the phone with Mr. Patton and an email chain with Mitch. Let me know if you need anything else!

Thanks,  
Ivan Kowalczyk  
Planner I  
Canyon County DSD  
208-454-7459  
[ivan.kowalczyk@canyoncounty.id.gov](mailto:ivan.kowalczyk@canyoncounty.id.gov)

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**From:** Jennifer Almeida <[Jennifer.Almeida@canyoncounty.id.gov](mailto:Jennifer.Almeida@canyoncounty.id.gov)>  
**Sent:** Wednesday, April 5, 2023 10:43 AM  
**To:** Ivan Kowalczyk <[Ivan.Kowalczyk@canyoncounty.id.gov](mailto:Ivan.Kowalczyk@canyoncounty.id.gov)>  
**Subject:** Andrew Patton - Temporary residence withdrawal

Ivan:  
When you get a chance can you email me some of the details / reasons for withdrawal and just also indicate that no work was done on this case file? It helps me document the request for the Board.

Thank you,



**Jennifer Almeida**  
Office Manager  
Canyon County Development Services Department  
111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-455-5957  
Fax: 208-454-6633  
Email: [Jennifer.Almeida@canyoncounty.id.gov](mailto:Jennifer.Almeida@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

NEW public office hours

Effective Jan. 3, 2023

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

\*\*We will not be closed during lunch hour \*\*

# Canyon County Development Services

- 015

Dep. Date: 4/5/2023  
Receipts Of: 3/9/2023

## Building Permits - 001-322201

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78339	Double M Construction	\$0.00	\$3,965.00	\$3,965.00	\$0.00	\$0.00	\$3,965.00
78348	Mendiola Custom Homes, Inc.	\$0.00	\$4,325.00	\$4,325.00	\$0.00	\$0.00	\$4,325.00
78343	Highland Homes	\$0.00	\$4,005.00	\$4,005.00	\$0.00	\$0.00	\$4,005.00
<b>Building Permits Totals:</b>							<b>\$12,295.00</b>

## Administrative Decisions - other than splits - 001-322203

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78353	Andrew Patton	\$0.00	\$330.00	\$330.00	\$0.00	\$0.00	\$330.00
78350	Nampa Highway District	\$0.00	\$330.00	\$330.00	\$0.00	\$0.00	\$330.00
<b>Administrative Decisions - other than splits Totals:</b>							<b>\$660.00</b>

## Mechanical Permit - 001-322207

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78345	Tim Beymer   Valley Wide Cooperative	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$60.00
78338	Chris Day   Ultimate Heating and Air	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$240.00
78341	Gem Gunite Pools INC	\$0.00	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00
78335	Greens Mason   Greens Heating & Air	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
78342	Pools West Inc.	\$0.00	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00
78358	Fernando Gomez	\$80.00	\$0.00	\$80.00	\$0.00	\$0.00	\$80.00
78351	Tim Beymer   Valley Wide Cooperative	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
78347	Brian Redford   Right Now Heating Cooling & Plumbin	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$120.00
78337	Clint Green   Premier Heating and Air	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$120.00
78336	Oleg Chervak	\$0.00	\$0.00	\$0.00	\$160.00	\$0.00	\$160.00
78354	Liquid FX Pool & Spa LLC	\$0.00	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00
78356	Marco Ramirez   All Valley Fireplace	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
78357	MARILEE MITCHELL   AMERIGAS PROPANE	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
78346	SHELDON LEBOW   WHOLESALE FIREPLACE OF	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00

Mechanical Permit Totals: \$80.00 \$180.00 \$260.00 \$160.00 \$1,155.00 \$1,575.00

**Plan Review Fees - 001-322208**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78348	Mendiola Custom Homes, Inc.	\$0.00	\$512.00	\$512.00	\$0.00	\$0.00	\$512.00
78349	Mendiola Custom Homes, Inc.	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$180.00
78339	Double M Construction	\$0.00	\$454.40	\$454.40	\$0.00	\$0.00	\$454.40
78343	Highland Homes	\$0.00	\$460.80	\$460.80	\$0.00	\$0.00	\$460.80
Plan Review Fees Totals:							\$1,607.20

**Zoning Compliance - 001-341608**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78340	Teyfir Baker	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
78354	Liquid FX Pool & Spa LLC	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
78355	Martin Ponce	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
78342	Pools West Inc.	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
78344	Elite Enterprise Group LLC	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
78349	Mendiola Custom Homes, Inc.	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
78341	Gem Gunite Pools INC	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
Zoning Compliance Totals:							\$560.00

**Zoning Ord Amendment - Rezone - 001-341613**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78352	Charles & Linda Bowery	\$0.00	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00
Zoning Ord Amendment - Rezone Totals:							\$1,400.00

**Fire District Impact Fee - 620-354100**

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
78343	Highland Homes	\$0.00	\$849.00	\$849.00	\$0.00	\$0.00	\$849.00
78339	Double M Construction	\$0.00	\$665.00	\$665.00	\$0.00	\$0.00	\$665.00
Fire District Impact Fee Totals:							\$1,514.00

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**Grand Totals:**      \$80.00    \$18,056.20    \$18,136.20    \$320.00    \$1,155.00    \$19,611.20

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If there are any adjustments shown in the list below they have already been subtracted from the totals above.

# Canyon County Development Services

- 015

Date: 4/5/2023

## CASH SALES

ACCOUNT NAME	G/L #	TOTALS
Mechanical Permit	001-322207	\$80.00
<b>Total Cash Sales:</b>		<b>\$80.00</b>

## CHECK SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$12,295.00
Administrative Decisions - other than splits	001-322203	\$660.00
Mechanical Permit	001-322207	\$180.00
Plan Review Fees	001-322208	\$1,607.20
Zoning Compliance	001-341608	\$400.00
Zoning Ord Amendment - Rezone	001-341613	\$1,400.00
Fire District Impact Fee	620-354100	\$1,514.00
<b>Total Check Sales:</b>		<b>\$18,056.20</b>

## CREDIT CARD SALES

ACCOUNT NAME	G/L #	TOTALS
Mechanical Permit	001-322207	\$160.00
Zoning Compliance	001-341608	\$160.00
<b>Total Credit Card Sales:</b>		<b>\$320.00</b>

## ON LINE SALES

ACCOUNT NAME	G/L #	TOTALS
Mechanical Permit	001-322207	\$1,155.00
<b>Total On Line Sales:</b>		<b>\$1,155.00</b>

**Grand Total: \$19,611.20**

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

**Canyon County Development Services**  
111 N. 11th Ave. Room 310, Caldwell, ID 83605  
(208) 454-7458

**Building Division Email:** buildinginfo@canyoncounty.i    **Planning Division Email:** zoninginfo@canyoncounty.id

**Receipt Number:** 78353

**Date:** 4/5/2023

**Date Created:** 3/9/2023

**Receipt Type:** Normal Receipt

**Status:** Active

**Customer's Name:** Andrew Patton

**Comments:** TP2023-0002

**COPY**

**CHARGES**

<u>Item Being Paid For:</u>	<u>Application Number:</u>	<u>Amount Paid:</u>	<u>Prevs Pymnts:</u>	<u>Unpaid Amnt:</u>
Planning - Temporary Residence - Farm Labor	TP2023-0002	\$330.00	\$0.00	\$0.00

**Sub Total:** \$330.00

**Sales Tax:** \$0.00

**Total Charges:** \$330.00

**PAYMENTS**

<u>Type of Payment:</u>	<u>Check/Ref Number:</u>	<u>Amount:</u>
Check	1504	\$330.00

**Total Payments:** \$330.00

**ADJUSTMENTS**

**Receipt Balance:** \$0.00