

Commissioners Minutes

April 24, 2025 – 10:31 a.m. to 11:11 a.m.

DSD GENERAL BUSINESS; AND CONSIDER RESOLUTION GRANTING A REFUND TO FREEDOM FOREVER, BP2025-0036

Commissioners Brad Holton, Zach Brooks, and Leslie Van Beek

DSD Director Jay Gibbons

DSD Assistant Director Josh Johnson

DSD Office Manager Jennifer Almeida

Deputy Clerk Monica Reeves



DSD GENERAL BUSINESS; AND CONSIDER RESOLUTION GRANTING A REFUND TO FREEDOM FOREVER, BP2025-0036

The Board met today at 10:31 a.m. for a DSD general business meeting, and to consider a resolution granting a refund to Freedom Forever, BP2025-0036. Present were: Commissioners Brad Holton, Zach Brooks, and Leslie Van Beek, DSD Director Jay Gibbons, DSD Assistant Director Josh Johnson, DSD Office Manager Jennifer Almeida, and Deputy Clerk Monica Reeves. Ms. Almeida reported that the application was withdrawn after customer decided not to go with solar panels and Freedom Forever is seeking a refund of unused plan review fees. Upon the motion of Commissioner Brooks and the second by Commissioner Van Beek, the Board voted unanimously to sign the resolution granting a refund to Freedom Forever in the amount of \$424. (Resolution No. 25-077.) Ms. Almeida left at 10:33 a.m. Assistant Director Johnson provided a map showing the code enforcement areas and reviewed the caseloads of each officer. There was discussion regarding the cost of enforcement remediation and investment as well as the fees charged. DSD has met with the Treasurer's Office and the Auditor's Office to discuss tracking the money and making the system better, perhaps similar to the abatement process used by the County's Facilities Department. As part of this year's budget process, DSD will request more than the \$50,000 that was requested last year. Staff will speak with the Controller about creating a revolving fund for this budgetary amount. Director Gibbons reported on the recent hires of an associate and principal planners. Currently, the permit supervisor position is the only open position. He estimates by this fall there will not be a backlog of cases. There was discussion about scheduling land use cases during the budget season. The Board does not want to have multiple hearings in one day. DSD was directed to work with the COO and the Board's staff to coordinate hearing dates. Commissioner Holton asked DSD to schedule a workshop to discuss the roads/private drives. Director Gibbons will make sure the workshop is scheduled. There was discussion regarding the issue of parcel inquiries, deeds of record. Upon the motion of Commissioner Holton and the second by Commissioner Brooks, the Board voted unanimously to adjourn at 11:12 a.m. An audio recording is on file in the Commissioners' Office.