

Commissioners Minutes

May 20, 2025 – 1:32 p.m. to 1:42 p.m.

MEETING TO CONSIDER ACTION ITEMS

Commissioners Brad Holton, Zach Brooks, and Leslie Van Beek

HR Director Marty Danner

Auditing Supervisor Sarah Winslow

Controller Kyle Wilmot

COO Greg Rast

Deputy Clerk Monica Reeves



MEETING TO CONSIDER ACTION ITEMS

The Board met today at 1:32 p.m. to consider action items. Present were: Commissioners Brad Holton, Zach Brooks, and Leslie Van Beek, HR Director Marty Danner, Auditing Supervisor Sarah Winslow, Controller Kyle Wilmot, COO Greg Rast, and Deputy Clerk Monica Reeves. The action items were considered as follows:

Consider Resolution Approving changes to the Job Title, and Salary Grade of One (1) Position in the Sheriff's Office: HR Director Danner said they are re-examining everything as they have compensation discussions and they identified that they needed to take another look at the Sheriff's Sr. Administrative Specialist position and noted in looking at the job duties and comparing it to similar positions it is worthy of an increase from a grade 12 to a 13. There will be no FY25 budget impact, but the Sheriff's Office will include it as part of their FY26 budget. Upon the motion of Commissioner Van Beek and the second by Commissioner Brooks, the Board voted unanimously to approve the grade change from a 12 to a 13. (Resolution No. 25-112.)

Consider Resolution Approving Changes to the Job Title, Grade, FLSA Status, Location, and Job Description of one (1) position in the Clerk's Office: This is a current PCN and it was split between the Assessor, Treasurer and Clerk. The Clerk has a need for a support specialist so they want to reassign the current PCN to the new job description, and change it to a nonexempt position and reduce the grade from a 16 to a 12. Upon the motion of Commissioner Brooks and the second by Commissioner Van Beek, the Board voted unanimously to sign the resolution approving the changes to the job title, grade, FLSA status, location, and job description of one position in the Clerk's Office as presented. (Resolution No. 25-113.) Once the position is filled the funding will come from the Clerk's Office.

Consider letter appointing Commissioner Zach Brooks to the Southwest District Health Board of Health:

Commissioner Van Beek was complimentary of Commissioner Brooks' position as a board member for Southwest District Health and she recommends he continuing serving. Commissioner Holton referred to an email he received from Commissioner Brooks regarding the SWDH budget committee, a copy of the email is on file with this day's minute entry, and it states: "Mr. Chairman, Upon attending the SWDH budget committee meeting today, 14% of the population represented by 4 counties told 86% of the population represented by 2 counties, including Canyon, that we would pay more. This needs to change." Commissioner Holton said Commissioner Brooks is in a position that's very uncomfortable and challenging with the way the state has set up the funding mechanism and the boards that direct the funds and how they are assessed so he appreciates him taking the job which is frustrating because of inequalities. Upon the motion of

Commissioner Holton and the second by Commissioner Van Beek, the Board voted unanimously to nominate Zach Brooks to the Southwest District Health Board of Health. Upon the motion of Commissioner Holton and the second by Commissioner Brooks, the Board voted unanimously to adjourn at 1:42 p.m. An audio recording is on file in the Commissioners' Office.