

RESOLUTION NO. 25-146

**A RESOLUTION OF THE CANYON COUNTY BOARD OF COUNTY COMMISSIONERS IMPLEMENTING AN ADMINISTRATIVE FEE FOR THE COLLECTION OF REIMBURSEMENTS RECEIVED UNDER IDAHO CODE § 31-3503**

The following resolution and order was considered and adopted by the Canyon County, Idaho Board of Commissioners ("Board") on this 22nd day of July, 2025.

Upon the motion of Commissioner Van Brock and the second by Commissioner Pondoks, the Board resolves as follows:

**WHEREAS**, Idaho Code § 31-801 grants general powers and duties, subject to the restrictions of law, to the boards of county commissioners in their respective counties; and

**WHEREAS**, Idaho Code § 31-828 grants the Board authority "to do and perform all other acts . . . which may be necessary to the full discharge of the duties of the chief executive authority of the county government"; and

**WHEREAS**, Idaho Code § 31-807 authorizes the Board to manage county property subject to restrictions including, but not limited to, those described in Idaho Code § 31-808; and

**WHEREAS**, on July 1, 2023, the State of Idaho, Division of Finance began receiving reimbursement payments collected by each county from medically indigent individuals under Idaho Code § 31-3503, which funds were previously designated for the Catastrophic Healthcare Cost Program; and

**WHEREAS**, the Board receives a quarterly report showing collections received and there is one annual reimbursement payment to the state of Idaho; and

**WHEREAS**, the annual payment to the state of Idaho will be made in June each year to cover the previous twelve (12) months of reimbursement (payments from June 1 through May 31 of the following year); and



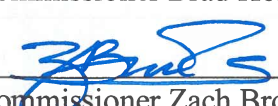
**WHEREAS**, the Board has determined in order to support the collection efforts from our staff, the County should retain 30% of such annual collection as an administrative fee.

**NOW THEREFORE, THE BOARD HEREBY RESOLVES**, that the County shall implement an administrative fee, which will be 30% of the reimbursement payments (collections) received. Said administrative fee shall be retained from the annual one-time payment to the State of Idaho, Division of Finance.

IT IS FURTHER RESOLVED BY THE BOARD, that this resolution shall be effective  
this 22<sup>nd</sup> day of July, 2025.

CANYON COUNTY BOARD OF COMMISSIONERS

☒ Motion Carried Unanimously  
☐ Motion Carried/Split Vote Below  
☐ Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	<input checked="" type="checkbox"/>	_____	_____
 _____ Commissioner Brad Holton	<input checked="" type="checkbox"/>	_____	_____
 _____ Commissioner Zach Brooks	<input checked="" type="checkbox"/>	_____	_____

ATTEST: RICK HOGABOAM, CLERK

By: J Ross  
Deputy Clerk