

Commissioner Minutes

July 7, 2025 – 1:31 p.m. to 2:20 p.m.

**MEETING WITH THE SHERIFF'S OFFICE**

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Clerk Rick Hogaboam

Controller Kyle Wilmot

Auditing Supervisor Sarah Winslow

Chief Deputy Sheriff Doug Hart

Financial Manager David Ivers

Director of Constituent Services Aaron Williams

Chief Deputy Clerk Jess Urresti

Project Manager Desiree Brumley

Cpt. Harold Patchett

Cpt. Chuck Gentry

PIO Joe Decker

Lt. Travis Engle

Chief Deputy Treasurer Steve Onofrei

Cpt. Ray Talbot

Other Sheriff's Office staff

COO Greg Rast

Treasurer's Office Banking and Finance Manager Melissa Tucker (arrived at 2:05 p.m.)

Deputy Clerk Jenen Ross

---

**MEETING WITH THE SHERIFF'S OFFICE**

The Board met today at 1:31 p.m. with the Sheriff's Office for FY2026 budget workshop no. 3 and for a discussion on the Pond Lane Female Detention Facility. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Clerk Rick Hogaboam, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Chief Deputy Sheriff Doug Hart, Financial Manager David Ivers, Director of Constituent Services Aaron Williams, Chief Deputy Clerk Jess Urresti, Project Manager Desiree Brumley, Cpt. Harold Patchett, Cpt. Chuck Gentry, PIO Joe Decker, Lt. Travis Engle, Chief Deputy Treasurer Steve Onofrei, Cpt. Ray Talbot, Other Sheriff's Office staff, COO Greg Rast, Treasurer's Office Banking and Finance Manager Melissa Tucker (arrived at 2:05 p.m.), and Deputy Clerk Jenen Ross.

*FY2026 budget workshop no. 3:*

Chief Hart reviewed the following budget items:

- Projects 26-1 thru 26-5 budget has been reduced to \$309,898 which is about a \$125K savings. Costs for project 26-4 are still being finalized and the Sheriff's Office is doing everything they can to reduce costs.
- There are still some B budget savings in FY25 which could be used for projects 26-1, 26-2, and 26-5 or funds could roll to the general fund to be used in FY26. Following comments from the Clerk, COO and Commissioner Holton, it was decided it may be beneficial to purchase items now in order to have known costs vs. waiting where there could be potential cost increases. CCSO will start looking into making purchases and ensuring appropriate storage.

#### ***Pond Lane Female Detention Facility***

- Chief Hart said there has been a proposal to add \$6.5M to the FY26 budget for construction for a women's facility at Pond Lane. It is estimated that the entire project will be between \$8-10M which includes utility hook up. Following discussion, it was determined that it would be more appropriate to include the female detention facility in the 510 budget and the gun range project in the 410 budget. COO Rast explained that due to timing the facility will likely not be built in FY2026 but planning for a 75-80% burn rate in FY26 with the remaining in FY27. Clerk Hogaboam spoke about fund balance capacity and reviewed a fund balance report which is on file with this day's minutes. Following the discussion and information provided by the Clerk, it was determined that \$7.5M will be included in the budget with the remainder of \$2.5M. Commissioner Van Beek expressed her support for this action. \$6.5M will be included in the 410 budget.
- COO Rast asked about the market adjustments, Chief Hart confirmed they have been vetted through HR and the total number of \$78,000 has been included in PowerPlan.

Commissioner Holton made a motion, with the one change, to accept what has been presented in the workshop. The motion was seconded by Commissioner Van Beek and carried unanimously.

Upon the motion of Commissioner Holton and second by Commissioner Van Beek the Board voted unanimously to adjourn the meeting.

The meeting concluded at 2:20 p.m. and an audio recording is on file in the Commissioners' Office.