

Commissioner Minutes

May 8, 2023 – 1:34 p.m. to 2:50 p.m.

MEETING TO CONSIDER ACTION ITEMS

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Coroner Jennifer Crawford

HR Director Kate Rice

HR Generalist Jennifer Allen

Controller Zach Wagoner

Facilities Director Rick Britton

Facilities Office Manager Becky Kearsley

COO Greg Rast

Assessor Brian Stender and DMV Supervisor Kimbra Asqueta

Deputy Clerk Jenen Ross _____

MEETING TO CONSIDER ACTION ITEMS

The Board met today at 1:34 p.m. to consider action items. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Coroner Jennifer Crawford (left at 2:08 p.m.), HR Director Kate Rice (left at 2:15 p.m.), HR Generalist Jennifer Allen (left at 2:15 p.m.), Controller Zach Wagoner (left at 2:08 p.m.), Facilities Director Rick Britton (left at 2:15 p.m.), Facilities Office Manager Becky Kearsley (left at 2:15 p.m.), COO Greg Rast, Assessor Brian Stender and DMV Supervisor Kimbra Asqueta (arrived at 1:55 p.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider resolution changing the base salary of the pathologist position in the Coroner's Office:

The county is statutorily obligated to have this position and Coroner Crawford spoke about the uniqueness of it. Due to the population growth there has been an increased caseload. Several years ago, they performed between 50-60 autopsies, last year they were at 101 and currently this year they are at 53. With the increased caseload it calculates to about 160 autopsies that will need to be performed this year and if those were to be contracted out they would run approximately \$2000 per case equating to \$320,000 annually. Controller Wagoner spoke to the value of having an in-house person employed by the county. Based on what has been seen in the market for this particular skillset, it is felt that an increase in compensation is necessary and that the change cannot wait until the new fiscal year. Commissioner Van Beek expressed her concerns about mid-year budget adjustments for salary and recalled that several years ago the Board considered a similar request for Dr. Kronz. She would like more information relating to the Coroner's budget and input from the HR Director. Controller Wagoner confirmed that Dr. Kronz is a full-time Canyon County employee and that in addition to Canyon County autopsies, Owyhee County contracts with Canyon County for autopsies so there is some revenue there. Ada County has 3 pathologists with each position paying over \$300,000 so finding someone to work in Canyon County for \$158,000 would be difficult. Director Rice spoke briefly about the Ada County

positions and about how Owyhee County has not been able to find a person which is why they contract with Canyon County. Commissioner Van Beek reiterated that she would still like additional information including an analysis of the budget and where salaries are at. Commissioner Holton noted that although he doesn't like having to make these kinds of decisions in this situation with only 500 forensic pathologist in the entire United States the ability to make an at-will decision may not be feasible. Following the discussion and Board direction, Director Rice said she would compile the pertinent information so that it can be an addendum to or included with the resolution. Controller Wagoner noted for the record that year-to-date actuals compared to budget is readily available in PowerPlan. There are some budgetary savings in the Coroner's Office and he believes it will be very close to falling within the already approved budget. There is money available in the budget to accommodate this change and that this is a business operational decision to keep the public's business moving forward. Commissioner Holton made a motion to authorize signing of the resolution with the understanding that the additional information that's been requested will be written in as an addendum. The motion was seconded by Commissioner Brooks and carried unanimously (see resolution no. 23-090).

Consider resolution approving compensation increase for the Facilities Director position: Due to turnover in the Weed and Pest department Director Britton has been covering the Director position and managing the department since March 17th, for these reasons a pay alignment is necessary for the additional responsibilities. With approval of the resolution, Director Britton's pay will be retroactive to May 1, 2023. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the resolution approving a compensation increase for the Facilities Director position (see resolution no. 23-091).

Consider resolution adopting changes to the job title and description of one (1) position in the Maintenance department: This resolution will change a Floorcare Specialist job title to a Housekeeping job title to allow for more flexibility within the department. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the resolution adopting changes to the job title and description of one (1) position in the Maintenance department (see resolution no. 23-092).

Consider resolutions granting new and renewal alcoholic beverage licenses:

Commissioner Van Beek made a motion to sign the resolution granting a new alcoholic beverage license to Ruszoni's Pizza. The motion was seconded by Commissioner Brooks and carried unanimously (see resolution no. 23-094)

Commissioner Brooks made a motion to sign the resolutions granting renewal alcoholic beverage licenses as noted on the agenda. The motion was seconded by Commissioner Van Beek and carried unanimously. See resolution nos. 23-093 and 23-095 through 23-101. The renewal businesses are as follows: Family Dollar Store #30004; Family Dollar #27513; Family Dollar #30025; Family Dollar #27267; Keystone Pizza; Pantera Market; Buffalo Wild Wings #592;

Applebee's Neighborhood Grill & Bar; Garbonzo's Pizza; Dan's Ferry Service; Flying Pie Pizzeria; Bitner Vineyards; Grocery Outlet of Caldwell; Fiesta Guadalajara (Nampa); Fiesta Guadalajara (Caldwell); Chapala Mexican Restaurant III; Chapala; Mexican Restaurant #7; Acapulco Mexican Restaurant; Carniceria Mi Tierra; Friendly Fred's; Danelion Brewery; Walgreens #12483, Walgreens #10672, Walgreens #07276, Walgreens #11541, Walgreens #05648; Shi Sushi Spirits; The Garage Café; Swirl Wine Shop and Lounge; Casa Robles; Caldwell Night Rodeo; Whiskey River; 4T Sports Bar; The Olive Garden Italian Restaurant #1731

Consider Legal Notice of Public Hearing Regarding the Establishment of the DMV Administrative Fee for Vehicle Title Services: Handouts were provided outlining HB85 and calculations detailing the requested title admin fee. Discussion ensued as to how the fee was calculated and the necessity for it. Following the discussion, the Board took a brief break from 2:41 p.m. to 2:47 p.m. to allow Assessor Stender time to reevaluate his calculations. Once back on the record, the Board concurred with Assessor Stender's calculations and Commissioner Van Beek made a motion to sign the legal notice of public hearing regarding the establishment of the DMV administrative fee for vehicle title services.

The meeting concluded at 2:50 p.m. and an audio recording is on file in the Commissioners' Office.