




The Canyon County Board of Commissioners considered and adopted the following Resolution which shall be effective on the 9th day of October, 2025.

Upon the motion of Commissioner Van Beek and the second by Commissioner Brooks the Board resolves as follows:

At the recommendation of the Development Services Department, the Board hereby resolves to issue a refund of \$ 4020 00 to Mica Meritt, BP2024-0936. Supporting documentation from the Development Services Department is attached.

☒ Motion Carried Unanimously
☐ Motion Carried/Split Vote Below
☐ Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Brad Holton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Zach Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attest: RICK HOGABOAM, CLERK



Deputy Clerk

Date: 10/9/25

Resolution No. 25- 201



CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue Ste. 310 • Caldwell, Idaho • 83605 • (208) 454-7458

INTERDEPARTMENT MEMORANDUM

FOR YOUR: ☐ Review ☒ Action ☐ Information

DATE: September 29, 2025

TO: Board of County Commissioners

FROM: Jennifer Almeida, Office Manager

SUBJECT: Refund request – Mica Meritt, BP2024-0936

DIRECTOR SIGNATURE: Joshua Johnson

BUILDING OFFICIAL: Tom Conroy

Background:

The applicant is requesting a refund of building permit fees paid for BP2024-0936.

Work Completed:

There have been no inspections or work completed on site for the permit listed above.

Pursuant to the adopted fee schedule, Resolution No. 25-011 (Exhibit A), the Building Official may authorize refunding of not more than eighty percent (80%) of the permit fee paid when no work has been done under a permit issued.

Fees paid for plan check are non-refundable. Fire District Impact fees can be refunded pursuant to Ordinance No. 20-018 (§11-01-23)

Recommendation:

A refund in the amount of \$4020.00 is recommended.

Canyon County Development Services
111 N. 11th Ave. Room 310, Caldwell, ID 83605
(208) 454-7458

Building Divsn Email: buildinginfo@canyoncounty.id.gov **Planning Divsn Email:** zoninginfo@canyoncounty.id.gov

Receipt Number: 84407

Date: 9/25/2025

Date Created: 1/8/2025

Receipt Type: Normal Receipt

Status: Active

Customer's Name: Mica E Merritt

Comments: BP2024-0936

Site Address: 6605 BENNETT RD, Nampa ID 83686 / Parcel Number: 29967000 0

CHARGES

<u>Item Being Paid For:</u>	<u>Application Number:</u>	<u>Amount Paid:</u>	<u>Prevs Pymnts:</u>	<u>Unpaid Amnt:</u>
Building - Nampa Fire Protection District	BP2024-0936	\$560.00	\$0.00	\$0.00
Impact Fee - Residential - Per Dwelling				
Building - Residential Plan Check - Varies	BP2024-0936	\$512.00 <i>non refund</i>	\$0.00	\$0.00
Building - Residential Permit Fee - Varies	BP2024-0936	\$4,325.00	\$0.00	\$0.00
Sub Total:		\$5,397.00		
Sales Tax:		\$0.00		
Total Charges:		\$5,397.00		

PAYMENTS

<u>Type of Payment:</u>	<u>Check/Ref Number:</u>	<u>Amount:</u>
Credit Card	168994561	\$5,397.00
Total Payments:		\$5,397.00

ADJUSTMENTS

Receipt Balance: \$0.00

\$4325.00 Eligible for a Refund -
80% of \$4325.00 is = \$3460.00 - Exhibit A (fee schedule)
+ 560.00 fire impact fee
\$4020.00 Refund

Issued By: maqomez

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On Monday, September 22, 2025, 8:04 AM, Marcus Gomez <Marcus.Gomez@canyoncounty.id.gov> wrote:

Good morning, I don't believe that is the correct permit number.



Marcus Gomez
Development Services Tech
(208)455-5960
Canyon County Development Services Department
111 N. 11th Ave. #310 Caldwell, ID 83605

DSD PUBLIC OFFICE HOURS

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

****We will not be closed during lunch hour ****

From: mica merritt <micamerritt@yahoo.com>
Sent: Sunday, September 21, 2025 7:52 PM
To: Marcus Gomez <Marcus.Gomez@canyoncounty.id.gov>
Subject: [External] Refund building permit

Dear Sir or Madam,

My name is Mica Merritt. I am writing to formally request a refund for building permit number BP2024-0938. The request is based on the fact that our family circumstances have changed, resulting in a revised estimate for the construction costs. We have already paid the amount of \$5,525.99 for this permit.

Thank you for your attention to this matter.

Sincerely,

Mica Merritt

Sent from Yahoo Mail for iPhone

Canyon County Development Services
- 015

Date: 9/25/2025

CHECK SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$3,385.00
Plan Review Fees	001-322208	\$721.60
Zoning Compliance	001 341608	\$160.00
Fire District Impact Fee	620-354100	\$560.00
Total Check Sales:		\$4,826.60

CREDIT CARD SALES

ACCOUNT NAME	G/L #	TOTALS
Building Permits	001-322201	\$4,475.00
Plan Review Fees	001-322208	\$536.00
Fire District Impact Fee	620-354100	\$560.00
Total Credit Card Sales:		\$5,571.00

ON LINE SALES

ACCOUNT NAME	G/L #	TOTALS
Plan Review Fees	001-322208	\$900.00
Zoning Compliance	001-341608	\$400.00
Total On Line Sales:		\$1,300.00

Grand Total: \$11,697.60

If there are any adjustments shown in the list below they have already been subtracted from the totals above.

Canyon County Development Services

- 015

Dep. Date: 9/25/2025
Receipts Of: 1/8/2025

Building Permits - 001-322201

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
84403	Blast Properties Inc	\$0.00	\$3,385.00	\$3,385.00	\$0.00	\$0.00	\$3,385.00
84407	Mica E Merritt	\$0.00	\$0.00	\$0.00	\$4,325.00	\$0.00	\$4,325.00
84402	Trevor Daugherty	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
Building Permits Totals:		\$0.00	\$3,385.00	\$3,385.00	\$4,475.00	\$0.00	\$7,860.00

Plan Review Fees - 001-322208

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
84400	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
84401	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
84402	Trevor Daugherty	\$0.00	\$0.00	\$0.00	\$24.00	\$0.00	\$24.00
84399	Jeff Aldape Mendiola Custom Homes Inc	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
84403	Blast Properties Inc	\$0.00	\$361.60	\$361.60	\$0.00	\$0.00	\$361.60
84404	Greencastle Homes	\$0.00	\$360.00	\$360.00	\$0.00	\$0.00	\$360.00
84405	Matt Moorhouse McCarter-Moorhouse LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
84406	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
84407	Mica E Merritt	\$0.00	\$0.00	\$0.00	\$512.00	\$0.00	\$512.00
Plan Review Fees Totals:		\$0.00	\$721.60	\$721.60	\$536.00	\$900.00	\$2,157.60

Zoning Compliance - 001-341608

Receipt #	Name	Cash	Check	Sub-Total	Credit Card	On Line	Total
84404	Greencastle Homes	\$0.00	\$160.00	\$160.00	\$0.00	\$0.00	\$160.00
84405	Matt Moorhouse McCarter-Moorhouse LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
84401	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
84406	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
84400	Kylie Saulovich CBH Homes	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
84399	Jeff Aldape Mendiola Custom Homes Inc	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
Zoning Compliance Totals:		\$0.00	\$160.00	\$160.00	\$0.00	\$400.00	\$560.00