



Canyon County Facilities

**1115 Albany Street
Caldwell, ID 83605**

Renewable Service Agreement (continued)



Sunbelt Controls, hereinafter referred to as Sunbelt, proposes to furnish the Canyon County Facilities this Renewable Service program on the system at:

Customer Main Address:

Canyon County Facilities
1115 Albany St
Caldwell, ID 83605
Rick Britton 208-454-7473
Carl Dille 208-454-7485

Location Names & Addresses:

Canyon County Administration

111 N. 11th Ave
Caldwell, ID 83605

West Valley Humane Shelter

5801 Graye Lane Bldg A
Caldwell, ID 83607

Canyon County Courthouse

1115 Albany St
Caldwell, ID 83605

Canyon County Crime Lab

1014 E. Belmont St
Caldwell, ID 83605

Canyon County Fair Grounds

111 S. 22nd Ave.
Caldwell, ID 83605

Canyon County Print Shop

304 North 12th Ave
Caldwell, ID 83605

Canyon County Warehouse

5801 Graye Lane
Caldwell, ID 83607

Celebration Park

5000 Victory Lane
Melba, ID 83641

Maint Building

1223 East Chicago Street
Caldwell, ID, 83605

Dale Haile Detention Center

219 N. 12th Ave
Caldwell, ID 83605

Canyon County Jail POD 5

29 N. 12th Ave
Caldwell, ID 83605

Canyon County Morgue

1014 E. Belmont St
Caldwell, ID 83605

Southwest Idaho Juvenile Detention Center

222 N. 12th Ave
Caldwell, ID 83605

Canyon County DMV

6107 Graye Ln.
Caldwell, ID 83607

Canyon County Expo

110 County Fair Ave
Caldwell, ID 83605

Canyon County Elections

5801 Graye Lane Bldg B
Caldwell, ID 83607

Misdemeanor Probation

1102 East Chicago Street
Caldwell, ID, 83605

The Renewable Service program provides for inspections and service of the building automation system. The plan covers the cost of selected or requested services which are necessary to maintain the equipment in operating condition.

Scheduled Task Descriptions

101-SPF Disaster Recovery (added benefit of partnering with Sunbelt)

Sunbelt Controls will maintain a copy of critical system files required to restore operation in the event that the site server/controller equipment fails. The recovery files are kept current with each maintenance visit.

102-SPF Network Analysis

On a semi-annual basis (2 times per year) we will perform system Network Analysis which consists of checking the system for Ethernet operation between the server and routers, and between each router. In addition, our technicians check for errors that may reduce module-to-module and module-to-server communications as well as external sources of conflict. Analysis of the System RS-485 Subnets will also be performed to check the performance of the subnet systems. Optimization of the network improves response times and the users' experience while navigating the system. Specific testing of the networks include:

- Network analysis of Ethernet connections and router/hub equipment
- System network analysis of RS-485 (MS/TP) networks
- BACnet Analysis of any newly connected 3rd party supplied BACnet devices
- Failed points check
- Point broadcast and analysis check – reset of error logs upon analysis and correction
- Check for Points left in operator priority

104-SPF System Controllers Analysis

Our technicians will systematically check the operation of the building's equipment for proper operation, optimal control, and the best sequences the industry has to offer. Control panels are inspected and wire terminations checked for proper connections. A finely tuned system directly converts to energy and cost savings. Analysis and tuning of the system includes the following:

- Check of sensor calibration involved in control loop calculations (temperature, pressure, etc.)
- Check of proper operation of controlled end devices – actuators, VFD's, etc.
- Test of loops through bump of controlled set point, adjustment of loop gains as appropriate to tune the control loop for optimum performance
- Analysis of trend data over recent past to uncover problems with specific system performance

117-SPF Onsite Operator Training and Technical System Support

56 Hours per year of on-site training or directed operator technician support by your Sunbelt technician. This training and support is one-on-one and is tailored to your needs and customized for your site. This support time can be used for troubleshooting and or modifications of your system to take care of problems or add additional functionality improvements. This can also be used for remote support when needed for technical questions that can be resolved on the phone in between onsite visits.

118-SPF Owner Directed Support

Renewable Service Agreement (continued)



Provide additional onsite technical resources to assist in the maintenance and management of your Building Automation System and facility, we will provide a factory-trained Technician to support your staff. You can use these visits for repairs, database adjustments, and/or training on a pre-planned or as needed basis.

121-SPF Software and Firmware Upgrades

Keep your system at the latest version of software when new software and controller firmware revisions are released for a maximum of (1) upgrade per year. Releases often include new features to improve your experience as a user. In some cases, new features include tools to help improve system diagnosis, operating efficiency, or reduced technician labor (cost savings). The cost of the software and firmware is included along with technician labor to install and restore system operations.

Toll Free Technical Support

Through our partnership with Reliable Controls, we are able to extend toll free technical support for any Reliable Controls related problems or questions at 1-877-475-9301.

Documentation and Quality Assurance

We will document each on-site service call and furnish you with a copy showing the time, date and a description of the work performed. We will meet with your staff on a regular basis to review services provided and evaluate the performance of your systems and your satisfaction with the quality of your service program.

Added Benefits:

Added benefits of partnering with Sunbelt Controls include:

- Reduced labor rate for the above stated service locations – Current labor rates are \$160.00/hr, preferred labor rate is \$130.00. This rate is for work outside of the scope of this contract.
- Priority response within 2 hours for service calls
- Preferred customer discounts in our eParts program, which includes access to over 140 million HVAC and Building Automation products from over 120 well-known industry brands

Terms & Conditions

Sunbelt Controls Agrees:

1. To perform services as required.
2. To furnish the customer with a report of any irregularities revealed as a result of the inspection and adjustments. Corrective measures or repairs that are required will be recommended to customer.
3. Customer approval is required on repair work.
4. To report to the person or office designated in writing by customer. Customer to inform of changes of personnel.

Excluded From This Plan:

Renewable Service Agreement (continued)



1. The cost of repair parts, replacement parts (controllers, sensors, etc.), service calls outside of scope of scheduled tasks.
2. Labor costs other than that required under the service agreement.

Terms

1. The service plan shall commence on the effective date noted in the maintenance pricing below. Either party may terminate this agreement by giving the other party thirty (30) days prior written notice.
2. Failure to make payment when due, or impairment of owner's credit, shall relieve Sunbelt Controls of the obligation of further performance of this agreement.

Maintenance Pricing

The initial term of this Agreement shall be one year, effective 10/01/2025. The agreement price is \$25,995.00 per Year, customer shall be invoiced in the amount of \$6,498.75 quarterly starting on 10/01/2025. This agreement price shall remain constant for ONE YEAR and is subject to adjustment at time of renewal.

General Conditions

For the convenience of both the Customer and Sunbelt Controls, the Customer will permit Sunbelt Controls personnel the use of his common building equipment, such as ladders, elevators, etc., together with free and timely access to necessary areas.

1. Sunbelt Controls will not be required to remove, replace or alter any part of the building structure in the performance of this agreement.
2. Both the Customer and Sunbelt Controls agree that all work referred to in this agreement shall be performed during the regular working hours of 8:00 AM to 4:30 PM, Monday through Friday, except Holidays.
3. Customer agrees to make prompt payments. Should a payment become thirty (30) days delinquent, this contract may become null and void at any time thereafter at the option of Sunbelt Controls, and all moneys owed to Sunbelt Controls will become due upon demand.
4. To assure best performance the Customer should operate the system and all equipment properly and as per manufacturer's instructions. Expenses to Sunbelt Controls caused by improper system operation, negligence, misuse of the equipment, or by any cause beyond the control of Sunbelt Controls, shall be paid by the Customer at current material and labor prices.
5. Operational efficiency will be assured if all necessary work is performed or equipment added by qualified Sunbelt Controls personnel. In the event of any alterations, additions, adjustments, or repairs by others (unless authorized by Sunbelt Controls) Sunbelt Controls assumes no responsibility and has option to terminate this agreement.
6. Any parts that are not available from normal sources in the judgment of Sunbelt Controls, and which may impair proper operation, may be replaced by Sunbelt Controls and paid for by the Customer.

Renewable Service Agreement (continued)



7. Loss of business or any delays occasioned by events that Sunbelt Controls cannot control, such as strikes, riots, lock-outs, transportation delays, accidents, Acts of God, force majeure or any other cause beyond Sunbelt Controls' control shall not be the responsibility of Sunbelt Controls.
8. Any item of equipment or labor required by insurance companies, federal, state, municipal or other authorities will not be required to be furnished by Sunbelt Controls.
9. Sunbelt Controls shall not be responsible for original system design, installation or its performance in maintaining design conditions, except through failure of equipment covered herein.
10. This agreement covers the complete understanding between Sunbelt Controls and the Customer, and shall become a valid contract only when accepted and approved by authorized persons for both parties. No verbal representations shall be binding on either party.

To indicate your acknowledgment and acceptance of this proposal, please sign in the space provided below and return one copy of this to my attention. This proposal is being provided in duplicate so that you might retain one copy for your records.

Accepted & Approved By:

See attached signature page

Authorized Signature

Name (Please Print)

Authorized Signature

Name (Please Print)

Authorized Signature

Name (Please Print)

Submitted & Approved By:

JD Chaney

Authorized Signature


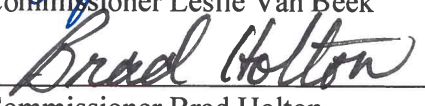

John Chaney

Name (Please Print)


DATED this 14th day of October, 2025.

BOARD OF COUNTY COMMISSIONERS

X Motion Carried Unanimously
_____ Motion Carried/Split Vote Below
_____ Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	<u>✓</u>	_____	_____
 _____ Commissioner Brad Holton	<u>X</u>	_____	_____
 _____ Commissioner Zach Brooks	<u>X</u>	_____	_____

ATTEST: RICK HOGABOAM, CLERK

By: 

Deputy Clerk