

Commissioner Minutes

July 22, 2025 – 9:30 a.m. to 9:54 a.m.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

Commissioners Leslie Van Beek, Brad Holton and Zach Brooks

Chief Deputy P.A. Aaron Bazzoli

Deputy P.A. Zach Wesley

Deputy P.A. Laura Keys

Deputy P.A. Trent McRae

Fair Director Diana Sinner

HR Director Marty Danner

Solid Waste Director David Loper

Director of County Assistance Yvonne Baker

Assessor Brian Stender

COO Greg Rast

Deputy Clerk Jenen Ross_____

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:30 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Zach Wesley, Deputy P.A. Laura Keys, Deputy P.A. Trent McRae, Fair Director Diana Sinner, HR Director Marty Danner, Solid Waste Director David Loper, Director of County Assistance Yvonne Baker, Assessor Brian Stender, COO Greg Rast, and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider Entertainment Agreements for the Canyon County Fair with Ballet Folklorico Yareth de Idaho "Maria Fernanda"; The Orale Band; and Los Fieles De Sinoaloe: Director Sinner explained these are the standard agreements for Sunday's Latino Fair Festival. Upon the motion of Commission Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the entertainment agreements for the Canyon County Fair with Ballet Folklorico Yareth de Idaho "Maria Fernanda" (agreement no. 25-080); The Orale Band (agreement no. 25-081); and Los Fieles De Sinoaloe (agreement no. 25-082).

Consider JobScore Employer Service Agreement: Director Danner explained this is to extend the agreement as the transition from ADP to Dayforce moves forward; \$10,500 has been included in the budget to account for this expense. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the JobScore Employer Service agreement (agreement no.25-079). Mr. Wesley noted this will also serve as notice to JobScore that the contract will end on December 31, 2025.

Consider a Resolution Implementing an Administrative Fee for the Collection of Reimbursements Received under Idaho Code 31-3503: Mr. McRae explained that these funds are collected on behalf of the state for the now defunct CAT fund. Upon review he discovered that Ada County takes a 30% administrative fee although state code does not allow, nor disallow, for this fee. He cautioned the Board that by doing this it could open the county up to a certain amount of liability. Although Mr. McRae believes it is appropriate to take the fee the legislature was silent in this regard. Commissioner Van Beek made a motion to sign the resolution implementing an administrative fee for the collection of reimbursements received under Idaho Code 31-3503 (resolution no. 25-146). The motion was seconded by Commissioner Brooks and carried unanimously. Commissioner Holton gave direction to apply the administrative fee retroactively for February through May; the Board is supportive of this action.

Open Proposals received for the Request for Proposals for the Periodic Household Hazardous Waste Disposal Services Project: Mr. Wesley said there has been a request to extend the deadline another week as there is one proposer waiting for legal review. Director Loper is favorable to the extension as this is a niche area and by extending the deadline it will give the county the most amount of options. Commissioner Brooks made a motion to amend the agenda to include an action item of considering Addendum No. 2 to Canyon County's Request for Proposals Periodic Household Hazardous Waste Disposal Services and to note that the opening of proposals will be postponed one week to July 29, 2025. The motion was seconded by Commissioner Van Beek and carried unanimously

****AMENDED* Action Item: Consider Addendum No. 2 to Canyon County's Request for Proposals Periodic Household Hazardous Waste Disposal Services:*** Commissioner Holton made a motion to sign Addendum No. 2 to Canyon County's Request for Proposals Periodic Household Hazardous Waste Disposal Services. The motion was seconded by Commissioner Van Beek and carried unanimously.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – COMMUNICATE WITH LEGAL COUNSEL REGARDING
PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:46 a.m. pursuant to Idaho Code, Section 74-206(1) (f) to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Brooks. Commissioner Holton took a roll call vote where he, along with Commissioners Van Beek and Brooks voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton, Zach Brooks and Leslie Van Beek, county legal staff and other parties. The Executive Session concluded at 9:53 a.m. with no decision being called for in open session.

Commissioner Holton motioned to continue the legal staff meeting to 2:30 p.m. The motion was seconded by Commissioner Van Beek and carried unanimously.

Upon the motion of Commissioner Holton and second by Commissioner Brooks the Board voted unanimously to adjourn the meeting.

The meeting concluded at 9:54 a.m. and an audio recording is on file in the Commissioners' Office.