

RESOLUTION NO. 26-078

A RESOLUTION OF THE CANYON COUNTY BOARD OF COUNTY COMMISSIONERS CLASSIFYING AND AUTHORIZING DESTRUCTION OF RECORDS OF CANYON COUNTY WEED AND PEST

The following Resolution was considered and adopted by the Canyon County, Idaho Board of Commissioners ("Board") on the 21st day of April 2026.

Upon the motion of Commissioner Van Beek and second by Commissioner Brooks, the Board resolves as follows:

WHEREAS, Idaho Code § 31-801 grants general powers and duties, subject to the restrictions of law, to the boards of county commissioners in their respective counties; and

WHEREAS, Idaho Code § 31-828 grants the Board authority "to do and perform all other acts . . . which may be necessary to the full discharge of the duties of the chief executive authority of the county government"; and

WHEREAS, Idaho Code § 31-871 provides that, following the required period for retention, County files may be ordered destroyed by resolution of the Board; and

WHEREAS, Idaho Code § 31-871 also provides that records not specifically classified as permanent, semi-permanent or temporary may be classified by the Board; and

WHEREAS, Canyon County Weed and Pest department maintains records of properties that are sprayed and has retained those records for a period of five (5) years, which the Board has designated such records as semi-permanent.

WHEREAS, Canyon County Weed and Pest and Canyon County no longer need to retain the following semi-permanent records and needs to have them destroyed to make room for other records and/or uses:

- Records of properties in Canyon County sprayed at least five (5) years ago, including the full record of billing invoices, field reports, screenshots of satellite images, work orders and/or any other documents associated with the spraying of such properties.

NOW THEREFORE, the Board hereby resolves, concludes and directs as follows:




The above-described Canyon County Weed and Pest files are classified as semi-permanent records and shall be retained for a period of not less than five (5) years after the related property has been sprayed.

Pursuant to Idaho Code § 31-871, the foregoing records shall be destroyed after regular audit and after the applicable period of retention. Such disposition shall be under the direction and supervision of the Canyon County Maintenance Director.


IT IS FURTHER ORDERED That this Resolution shall be effective this 21st day of April 2026.

CANYON COUNTY BOARD OF COMMISSIONERS

- Motion Carried Unanimously
- Motion Carried/Split Vote Below
- Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Leslie Van Beek	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Brad Holton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Zach Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: JESS URRESTI

By: 

Deputy Clerk