

RESOLUTION NO. 26-170

**A RESOLUTION OF THE CANYON COUNTY BOARD OF COUNTY COMMISSIONERS
EXTENDING GRANT AWARD AGREEMENT DEADLINES WITH PRESERVATION
IDAHO, MELBA VALLEY HISTORICAL SOCIETY, AND SNAKE RIVER CANYON
SCENIC BYWAY**

The following Resolution was considered and adopted by the Canyon County, Idaho Board of Commissioners (hereafter "Board") on this 24th day of September, 2026.

Upon the motion of Commissioner VanBeek and the second by Commissioner Brooks, the Board resolves as follows:

WHEREAS, pursuant to Idaho Code 31-801, the Canyon County Board of County Commissioners ("Board") has jurisdiction and power under such limitations and restrictions prescribed by law; and

WHEREAS, Idaho Code § 31-801 grants general powers and duties, subject to the restrictions of law, to the boards of county commissioners in their respective counties; and

WHEREAS, Idaho Code § 31-828 grants the Board authority "to do and perform all other acts . . . which may be necessary to the full discharge of the duties of the chief executive authority of the county government"; and

WHEREAS, Idaho Code § 31-864 grants the boards of county commissioners in their respective counties authority to levy not more than twelve one-thousandths percent (.012%) on each dollar of market value for assessment purposes of taxable property within the County for the support of county historic societies and historic preservation projects; and

WHEREAS, Canyon County entered into grant award agreements on November 20, 2025, with Preservation Idaho, Melba Valley Historical Society, and Snake River Canyon Scenic Byway attached hereto as Exhibit A; and

WHEREAS, each of these entities have requested a one-year deadline extension until September 30, 2027, pursuant to their respective agreements attached hereto as Exhibit B.

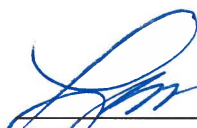
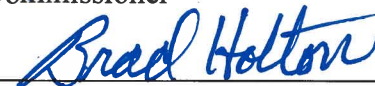
NOW THEREFORE, the Board hereby concludes that the one-year deadline is acceptable; and

IT IS RESOLVED AND ORDERED, that the grant award agreements with Preservation Idaho, Melba Valley Historical Society, and Snake River Canyon Scenic Byway be extended for one year until September 30, 2027.

DATED this 24th day of September, 2026.

BOARD OF COUNTY COMMISSIONERS

_____ Motion Carried Unanimously
_____ Motion Carried/Split Vote Below
_____ Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner		_____	_____
 _____ Commissioner	<u>X</u>	_____	_____
 _____ Commissioner	<u>X</u>	_____	_____

ATTEST: JESS URRESTI, CLERK

By: 

Deputy Clerk

CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT

THIS AGREEMENT is entered into between Canyon County, a political subdivision of the state of Idaho, herein "COUNTY" and the Preservation Idaho, an Idaho non-profit corporation, herein "NONPROFIT."

WHEREAS, Idaho Code § 31-864 grants the boards of county commissioners in their respective counties authority to levy not more than twelve one-thousandths percent (.012%) on each dollar of market value for assessment purposes of taxable property within the County for the support of county historic societies and historic preservation projects; and

NOW THEREFORE, based on the Recital above, COUNTY and NONPROFIT agree to the following terms:

1. BACKGROUND AND AUTHORITY

This Agreement is entered pursuant to authority granted exclusively by Idaho Code § 31-864.

2. APPLICATION INCORPORATED BY REFERENCE

NONPROFIT's application for COUNTY support is incorporated into this Agreement (and attached hereto as Attachment "A") by this reference and the representations made in the application are binding upon NONPROFIT. If NONPROFIT undertakes activities not represented in the application this Agreement may be terminated pursuant to the terms in section 11 below.

3. SCOPE OF ACTIVITIES

The allocation of support to NONPROFIT by COUNTY must be utilized to achieve and/or perform the identified list of activities set forth in NONPROFIT's application for assistance (Attachment "A"). By accepting the support, NONPROFIT agrees to perform all activities identified in its application. The activities in the application undertaken pursuant to this Agreement shall hereinafter be referred to as "PROJECT." The major components of the approved PROJECT include, but are not limited to, the following: *National Register Nomination Parma Library*

4. AWARD DISBURSEMENT

- (a) The NONPROFIT shall be solely responsible for all work performed and all expenses incurred under this Agreement.
- (b) COUNTY will make support award disbursement NONPROFIT for approved, eligible and necessary expenditures under this Agreement upon approval of NONPROFIT's request for disbursement by COUNTY.
- (c) The total amount Idaho Code § 31-864 support awarded to NONPROFIT will not exceed **\$7960.00**.
- (d) A copy of the project budget is included as Attachment "A" to this Agreement and by this reference is made a part of this Agreement and is binding upon NONPROFIT.
- (e) If the actual total cost of completing the project is less than has been projected by NONPROFIT in the budget (Attachment "A"), COUNTY may, at its discretion, reduce the

**CANYON COUNTY HISTORIC PRESERVATION
SUPPORT AWARD AGREEMENT**

10. DEADLINE EXTENSION

A one-time extension of this Agreement may be granted by COUNTY if request in writing by the NONPROFIT prior to September 1, 2026. To be eligible for this extension NONPROFIT must demonstrate to the satisfaction of COUNTY that the project is progressing at a rate that completion is achievable within the extension period. This extension may not exceed one-year from September 30, 2027. No further extension shall be granted.

11. NON-APPROPRIATIONS

COUNTY's obligations under this Agreement shall be contingent upon COUNTY appropriating the necessary funds for payment to NONPROFIT during the term of this Agreement. In the event that funds upon which this Agreement is dependent are not appropriated or are withdrawn, this Agreement is terminated and COUNTY incurs no further liability or penalty to NONPROFIT.

12. TERMINATION

If COUNTY determines that NONPROFIT has failed to satisfactorily carry out its responsibilities under this Agreement, COUNTY may revoke NONPROFIT's authority to draw against the awarded funds described in this Agreement until NONPROFIT remedies the deficiency. If NONPROFIT fails to remedy the deficiency within a reasonable time COUNTY may terminate this Agreement.

In the event NONPROFIT is unable to comply with the terms and the conditions of this Agreement, any costs incurred will be NONPROFIT's sole responsibility.

13. OWNERSHIP

It is expressly agreed that the COUNTY's sole involvement in the PROJECT is in support from the Idaho Code § 31-864 levy, that the COUNTY shall acquire no interest in the PROJECT, NONPROFIT's property or improvements to NONPROFIT's property covered by this Agreement, and that the COUNTY shall not bear any liability for NONPROFIT or PROJECT.

14. LIABILITY

The COUNTY shall assume no liability for the acts, omissions to act or negligence of NONPROFIT, its officers, agents, or employees; nor shall NONPROFIT exclude liability for its own acts, omissions to act, or negligence to the COUNTY. NONPROFIT hereby agrees to be responsible for any injury or property damage resulting from any activities conducted by NONPROFIT, its officers, agents, or employees.

15. INDEPENDENT OF COUNTY

The parties agree that NONPROFIT is in no way an employee or agent of COUNTY and is not entitled to workers compensation or any benefit of employment with COUNTY. COUNTY shall have no control over the performance of this Agreement by NONPROFIT or its employees. NONPROFIT agrees to pay and be responsible for all taxes due from the compensation received under this Agreement.

16. INDEMNIFICATION

NONPROFIT agrees to indemnify, defend, and hold harmless COUNTY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of NONPROFIT, NONPROFIT's officers, agents, or employees under this Agreement.

23. SEVERABILITY

Should any term, provision or paragraph of this Agreement be held in a court of law to be invalid, it is recognized by the parties herein that such determination shall not invalidate any of the remaining provisions of this Agreement.

24. ASSIGNMENT

Neither party may make any assignment of the rights, duties, or obligations of this Agreement to any other entity without the written consent of the other party.

25. MODIFICATION

This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both parties.

26. ENTIRE AGREEMENT

This is the entire agreement of the parties and can only be modified or amended in writing by the parties.

CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT

THIS AGREEMENT is entered into between Canyon County, a political subdivision of the state of Idaho, herein "COUNTY" and the Preservation Idaho, an Idaho non-profit corporation, herein "NONPROFIT."

WHEREAS, Idaho Code § 31-864 grants the boards of county commissioners in their respective counties authority to levy not more than twelve one-thousandths percent (.012%) on each dollar of market value for assessment purposes of taxable property within the County for the support of county historic societies and historic preservation projects; and

NOW THEREFORE, based on the Recital above, COUNTY and NONPROFIT agree to the following terms:

1. BACKGROUND AND AUTHORITY

This Agreement is entered pursuant to authority granted exclusively by Idaho Code § 31-864.

2. APPLICATION INCORPORATED BY REFERENCE

NONPROFIT's application for COUNTY support is incorporated into this Agreement (and attached hereto as Attachment "A") by this reference and the representations made in the application are binding upon NONPROFIT. If NONPROFIT undertakes activities not represented in the application this Agreement may be terminated pursuant to the terms in section 11 below.

3. SCOPE OF ACTIVITIES

The allocation of support to NONPROFIT by COUNTY must be utilized to achieve and/or perform the identified list of activities set forth in NONPROFIT's application for assistance (Attachment "A"). By accepting the support, NONPROFIT agrees to perform all activities identified in its application. The activities in the application undertaken pursuant to this Agreement shall hereinafter be referred to as "PROJECT." The major components of the approved PROJECT include, but are not limited to, the following: *Due Diligence Survey Parma Library*

4. AWARD DISBURSEMENT

- (a) The NONPROFIT shall be solely responsible for all work performed and all expenses incurred under this Agreement.
- (b) COUNTY will make support award disbursement NONPROFIT for approved, eligible and necessary expenditures under this Agreement upon approval of NONPROFIT's request for disbursement by COUNTY.
- (c) The total amount Idaho Code § 31-864 support awarded to NONPROFIT will not exceed \$13,900.
- (d) A copy of the project budget is included as Attachment "A" to this Agreement and by this reference is made a part of this Agreement and is binding upon NONPROFIT.
- (e) If the actual total cost of completing the project is less than has been projected by NONPROFIT in the budget (Attachment "A"), COUNTY may, at its discretion, reduce the

CANYON COUNTY HISTORIC PRESERVATION
SUPPORT AWARD AGREEMENT

10. DEADLINE EXTENSION

A one-time extension of this Agreement may be granted by COUNTY if request in writing by the NONPROFIT prior to September 1, 2026. To be eligible for this extension NONPROFIT must demonstrate to the satisfaction of COUNTY that the project is progressing at a rate that completion is achievable within the extension period. This extension may not exceed one-year from September 30, 2027. No further extension shall be granted.

11. NON-APPROPRIATIONS

COUNTY's obligations under this Agreement shall be contingent upon COUNTY appropriating the necessary funds for payment to NONPROFIT during the term of this Agreement. In the event that funds upon which this Agreement is dependent are not appropriated or are withdrawn, this Agreement is terminated and COUNTY incurs no further liability or penalty to NONPROFIT.

12. TERMINATION

If COUNTY determines that NONPROFIT has failed to satisfactorily carry out its responsibilities under this Agreement, COUNTY may revoke NONPROFIT's authority to draw against the awarded funds described in this Agreement until NONPROFIT remedies the deficiency. If NONPROFIT fails to remedy the deficiency within a reasonable time COUNTY may terminate this Agreement.

In the event NONPROFIT is unable to comply with the terms and the conditions of this Agreement, any costs incurred will be NONPROFIT's sole responsibility.

13. OWNERSHIP

It is expressly agreed that the COUNTY's sole involvement in the PROJECT is in support from the Idaho Code § 31-864 levy, that the COUNTY shall acquire no interest in the PROJECT, NONPROFIT's property or improvements to NONPROFIT's property covered by this Agreement, and that the COUNTY shall not bear any liability for NONPROFIT or PROJECT.

14. LIABILITY

The COUNTY shall assume no liability for the acts, omissions to act or negligence of NONPROFIT, its officers, agents, or employees; nor shall NONPROFIT exclude liability for its own acts, omissions to act, or negligence to the COUNTY. NONPROFIT hereby agrees to be responsible for any injury or property damage resulting from any activities conducted by NONPROFIT, its officers, agents, or employees.

15. INDEPENDENT OF COUNTY

The parties agree that NONPROFIT is in no way an employee or agent of COUNTY and is not entitled to workers compensation or any benefit of employment with COUNTY. COUNTY shall have no control over the performance of this Agreement by NONPROFIT or its employees. NONPROFIT agrees to pay and be responsible for all taxes due from the compensation received under this Agreement.

16. INDEMNIFICATION

NONPROFIT agrees to indemnify, defend, and hold harmless COUNTY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of NONPROFIT, NONPROFIT's officers, agents, or employees under this Agreement.

23. SEVERABILITY

Should any term, provision or paragraph of this Agreement be held in a court of law to be invalid, it is recognized by the parties herein that such determination shall not invalidate any of the remaining provisions of this Agreement.

24. ASSIGNMENT

Neither party may make any assignment of the rights, duties, or obligations of this Agreement to any other entity without the written consent of the other party.

25. MODIFICATION

This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both parties.

26. ENTIRE AGREEMENT

This is the entire agreement of the parties and can only be modified or amended in writing by the parties.

CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT

THIS AGREEMENT is entered into between Canyon County, a political subdivision of the state of Idaho, herein "COUNTY" and the Snake River Canyon Scenic Byway, an Idaho non-profit corporation, herein "NONPROFIT."

WHEREAS, Idaho Code § 31-864 grants the boards of county commissioners in their respective counties authority to levy not more than twelve one-thousandths percent (.012%) on each dollar of market value for assessment purposes of taxable property within the County for the support of county historic societies and historic preservation projects; and

NOW THEREFORE, based on the Recital above, COUNTY and NONPROFIT agree to the following terms:

1. BACKGROUND AND AUTHORITY

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2. APPLICATION INCORPORATED BY REFERENCE

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3. SCOPE OF ACTIVITIES

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4. AWARD DISBURSEMENT

- (a) The NONPROFIT shall be solely responsible for all work performed and all expenses incurred under this Agreement.
- (b) COUNTY will make support award disbursement NONPROFIT for approved, eligible and necessary expenditures under this Agreement upon approval of NONPROFIT's request for disbursement by COUNTY.
- (c) The total amount Idaho Code § 31-864 support awarded to NONPROFIT will not exceed **\$3000.00**
- (d) A copy of the project budget is included as Attachment "A" to this Agreement and by this reference is made a part of this Agreement and is binding upon NONPROFIT.
- (e) If the actual total cost of completing the project is less than has been projected by NONPROFIT in the budget (Attachment "A"), COUNTY may, at its discretion, reduce the

**CANYON COUNTY HISTORIC PRESERVATION
SUPPORT AWARD AGREEMENT**

25.163

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13. OWNERSHIP

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- (c) The total amount Idaho Code § 31-864 support awarded to NONPROFIT will not exceed **\$18,370**.
- (d) A copy of the project budget is included as Attachment "A" to this Agreement and by this reference is made a part of this Agreement and is binding upon NONPROFIT.
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CANYON COUNTY HISTORIC PRESERVATION
SUPPORT AWARD AGREEMENT

10. DEADLINE EXTENSION

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13. OWNERSHIP

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14. LIABILITY

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26. ENTIRE AGREEMENT

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**CANYON COUNTY HISTORIC PRESERVATION COMMISSION
PROJECT EXTENSION REQUEST**



Date	August 11, 2026
Nonprofit Corporation Name	Melba Valley Historical Society
Contact Person/Title	Linda Morton-Keithley
Address	[REDACTED]
Phone/Email	[REDACTED]
Project Title	Interpretive Panels for Melba Valley Museum
Support Amount	\$18,370
Agreement #	25-166
Original Project Deadline	September 30, 2026

A one-time extension of Project Agreements may be granted by the COUNTY if requested in writing by the NONPROFIT prior to the original agreement deadline.

Requests for extension are required in writing with a detailed explanation of why an extension is needed; what has been accomplished on the project to date; what is still in need of completion; and an accounting of all expenditures and remaining funds to date.

Project Deadline Extension Request - Detailed:

The Melba Valley Historical Society respectfully requests an extension of our FY2026 grant – Interpretive Panels for Melba Valley Museum. Our original proposal was for 4 interpretive panels. A modification of the request, approved March 4, 2026, changed the scope to 3 interpretive panels and 4 smaller ‘did you know’ signs. As a result, research, text development and design have taken a bit longer to complete. We now anticipate installation of the panels and signs to take place later this fall – November or December – and we should be able to submit a final report in January, 2027.

Thank you for your consideration.

**CANYON COUNTY HISTORIC PRESERVATION COMMISSION
PROJECT EXTENSION REQUEST**



Date	August 18, 2026
Nonprofit Corporation Name	Snake River Canyon Scenic Byway
Contact Person/Title	Teri Ottens
Address	[REDACTED]
Phone/Email	[REDACTED]
Project Title	Snake River Canyon Scenic Byway Audio Tour
Support Amount	\$3,000
Agreement #	25-163
Original Project Deadline	September 30, 2026

A one-time extension of Project Agreements may be granted by the COUNTY if requested in writing by the NONPROFIT prior to the original agreement deadline.

Requests for extension are required in writing with a detailed explanation of why an extension is needed; what has been accomplished on the project to date; what is still in need of completion; and an accounting of all expenditures and remaining funds to date.

Project Deadline Extension Request - Detailed:

The Snake River Canyon Scenic Byway is requesting an extension to finish our project.

Tasks completed to date include:

- * Research of historic data and facts for 32 tour subjects
- * The writing and editing of 32 narratives delineating historic sites and facts along the byway.

Tasks to be completed:

- *Recording of narratives by Lee Belt (in progress)
- *Assigning GPS coordinates to each narrative and mapping the tour
- *Posting the tour for download on the SRCSB website

Costs incurred to date are \$350 for editing services leaving a \$2650 balance. All other services have been donated. We anticipate costs for mapping and posting to range around \$1,500. We expect to return a balance around \$800.

Because services have been donated we had to work on our volunteer's schedule which has extended our timeline past the one year. We anticipate needing another two months past the deadline to complete our project, at which time we will do our final report and return any unused funds.

Teri Ottens

SIGNATURE OF AUTHORIZED INDIVIDUAL

Teri Ottens

TYPED OR PRINTED NAME

Secretary/Treasurer

TITLE

08/25/2026

DATE

**CANYON COUNTY HISTORIC PRESERVATION COMMISSION
PROJECT EXTENSION REQUEST**



Date	August 14, 2026
Nonprofit Corporation Name	Preservation Idaho (The Idaho Historic Preservation Council)
Contact Person/Title	Sharlene McCaslin
Address	121 N. 3rd Street, Parma, ID 83660
Phone/Email	library.director@cityofparmaidaho.org
Project Title	National Register Nomination Parma Library
Support Amount	\$7,960
Agreement #	25-168
Original Project Deadline	September 30, 2026

A one-time extension of Project Agreements may be granted by the COUNTY if requested in writing by the NONPROFIT prior to the original agreement deadline.

Requests for extension are required in writing with a detailed explanation of why an extension is needed; what has been accomplished on the project to date; what is still in need of completion; and an accounting of all expenditures and remaining funds to date.

Project Deadline Extension Request - Detailed:

We would like to request a one-year extension for the National Register nomination grant to allow time to spend the remaining grant funds. The total grant amount was \$7,960; we have paid Sarah Martin \$7,253.50 for the completed work on the nomination. There remains \$706.50 which we would like to spend on a plaque once the listing is approved by the Secretary of the Interior.

The National Register nomination was completed and approved by the Idaho Historic Sites Review Board at its May 30th meeting. At that time, we were told we would likely hear back from the Secretary of the Interior in a couple of months about the final approval for National Register listing.

Since that time our local SHPO has lost 6 of 9 staff followed by the departure of its Deputy Director and Assistant Deputy Director. I do not know what cuts have occurred at the federal level, but those will undoubtedly affect the timeline for our pending National Register listing.

Because we expect this delay in listing the property, we anticipate we will not have enough time to place an order for a historical plaque to be manufactured, shipped and installed before the grant deadline.

Therefore, we ask for an amendment to the grant to spend the remaining funds (\$706.50) to purchase and install the National Register plaque once the building is listed, and an extension until September 1, 2027, to allow time for us to complete that work. Thank you for considering our request.

Sharlene McCaslin

SIGNATURE OF AUTHORIZED INDIVIDUAL

S. McCaslin

TYPED OR PRINTED NAME

Library Director

TITLE

8/19/26

DATE